

**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 8 JULY 2020  
REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

**1. PROPOSED NEW ROAD NAMES – NARROMINE AVIATION BUSINESS PARK**

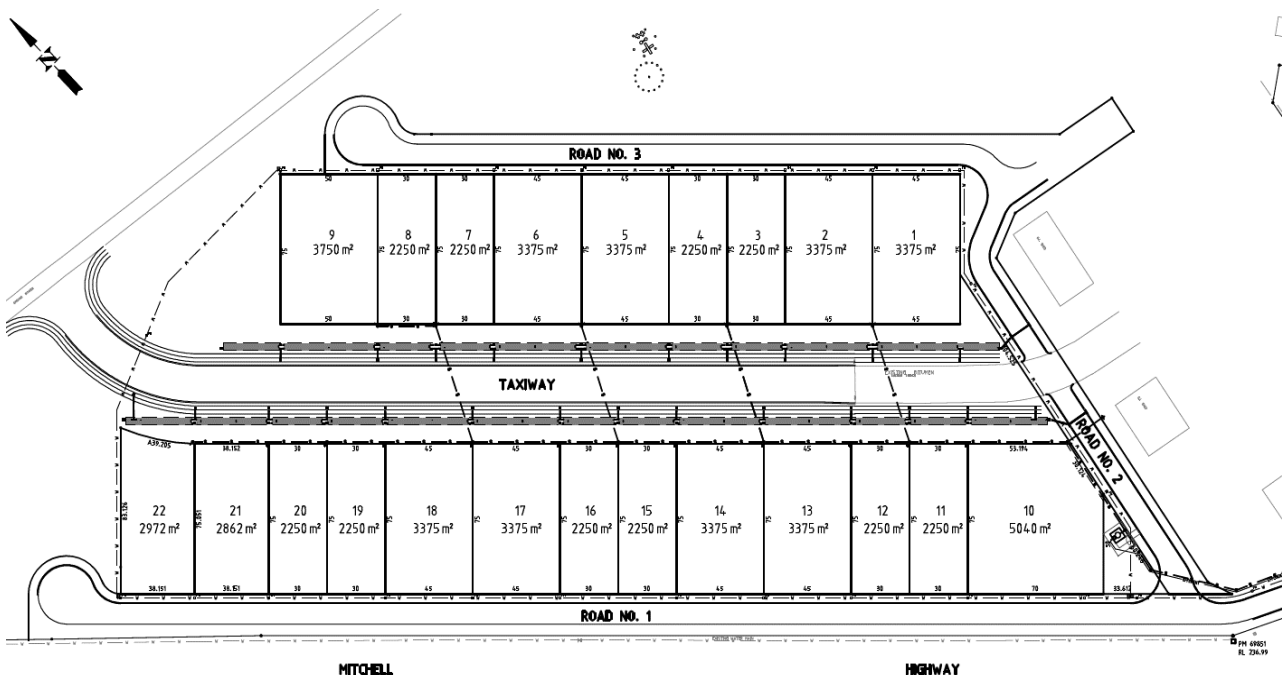
**Author** Director Community and Economic Development  
**Responsible Officer** Director Community and Economic Development  
**Link to Strategic Plans** CSP – 2.2 Ongoing development, diversification and sustainability of the local business and industry base

**Executive Summary**

This report is presented to Council to consider and adopt the proposed new road names for the Narromine Aviation Business Park industrial subdivision.

**Report**

The proposed subdivision and development of the Narromine Aviation Business Park at the Narromine Aerodrome is progressing. Council is now required to name roads 1, 2 and 3 within this subdivision (See diagram below)



Source: Development Application

The Geographical Names Board Road Naming Policy and Addressing User Manual for NSW, determines how road are to be named.

- The recommended names will be put on public exhibition and consultation prior to final adoption and gazettal as required by section 7.1 of the NSW Addressing User Manual.

**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 8 JULY 2020  
REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

**1. PROPOSED NEW ROAD NAMES – NARROMINE AVIATION BUSINESS PARK (Cont'd)**

- Suggested road names (as per the Statement of Environmental Effects and feedback from the Chair of the Aviation Museum Committee) for this subdivision are detailed in the table below.
- All proposed road names must comply with the NSW Road Naming Policy.
- All road naming is now done online through the NSW online naming system which is overseen by the Geographical Names Board of NSW.
- If Council chooses a commemorative name, every effort will be made to gain consent from family members of the person who is being commemorated.

Road Number (as referenced on plan)	Proposed Road Name	Significance
	Coomber Street	Mr Jack Coomber built the Corben Super Ace in Narromine in 1937/38. Mr Coomber was also the leader of a group that also built the Venture glider in Dubbo in 1951/52. In addition, he was a Link instructor for Tiger Moths in Number 5 Elementary Flying Training School in Narromine.
	Johnston Street	Mr Neil Johnston was a mosquito pilot during WW2 and an instructor with Narromine Aeroclub until he was killed in a plane crash over Narromine in 1955.

Source: Chair Narromine Aviation Museum

Road Number (as referenced on plan)	Proposed Road Name	Significance
Road 1	Bellman Way	Bellman is a significant name when it comes to Narromine and the aviation industry. Four Bellman Hangars were originally constructed at the Aerodrome (circa 1943). The Conservation Management Plan for the Narromine Aerodrome states that the Bellman structure is relatively rare. The Bellman Hangar Demonstrates the characteristics of a mid-twentieth century RAAF Base which is deemed to be of high significance. By naming the road after the Bellman Hangar, it can be assured that the character and significance of the aerodrome is being reinforced and retained throughout history.
Road 2	Butler Street	Mr Arthur Butler was the pilot of the first air mail plane that arrived in Narromine from Cootamundra on 10 December, 1934.

**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 8 JULY 2020  
REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

**1. PROPOSED NEW ROAD NAMES – NARROMINE AVIATION BUSINESS PARK (Cont'd)**

Road 3	Murphy Place	Sergeant Major AW Murphy was a significant aviator and was the first entry in the local Narromine Aerodrome log book, dated 20 November, 1919.
--------	--------------	--

Source: Statement of Environmental Effects

It is proposed that Bellman Way be changed to Bellman Close as it is a Cul-de-sac and street does not meet the criteria as a road type under AS/NZS 4819:2011. Any of the following may be chosen: -

- Alley** - Usually narrow roadway in cities or towns, often through city blocks or squares;
- Chase** - Roadway leading down to a valley;
- Close** - Short, enclosed roadway;
- Court** - Short, enclosed roadway;
- Crest** - Roadway running along the top or summit of a hill;
- Glade** - Roadway usually in a valley of trees;
- Grove** - Roadway that features a group of trees standing together;
- Lane** - Narrow way between walls, buildings or a narrow country or city roadway;
- Mews** - Roadway in a group of houses;
- Place** - Short, sometimes narrow, enclosed roadway.

**Acceptable Road Names**

Names of early settlers, war serviceman and women and other person who have contributed to the heritage of an area, local history themes, flora, fauna, etc. are usually most suitable for applying to roads.

Gender diversity in the selection of names is encouraged, as are names reflecting NSW multicultural heritage. Aboriginal names are also supported and shall be in a local language chosen in consultation with the Local Aboriginal Land Council.

- Road names shall not be offensive, racists, derogatory or demeaning
- Road names shall not be misspelt, personal names shall be able to be validated by reference to primary sources
- Commercial and business names shall not be used, particularly when the name can be construed to be promoting the business. Business names no longer in use and which promote the heritage of an area are acceptable.
- Road names shall not be used in the formation of road name, e.g. Promenade Road, Court Street etc.
- When commemorating a person only one of the person's names shall be used e.g. given name or surname
- The names of people who are still alive shall not be used because community attitudes and opinions can change over time.

**1. PROPOSED NEW ROAD NAMES – NARROMINE AVIATION BUSINESS PARK (Cont'd)**

***Financial Implications***

This is a service conducted in-house by Council staff.

***Legal and Regulatory Compliance***

- Roads Act 1993
- Roads (General) Regulation 2018
- NSW Online Road Naming System
- Australian Standards AS1742.5-1997 and AS4590-2006
- New South Wales Address Policy (October 2019)
- New South Wales Addressing User Manual (October 2019)

***Risk Management Issues***

Risk management issues are considered minimal in the adoption of the recommendation.

***Consultation***

Reference to Statement of Environmental Effects

Public exhibition of proposed road names for submissions to be considered by Council prior to final adoption.

**RECOMMENDATION**

That Council:

1. Adopt the proposed road names Bellman Close, Coomber Street, and Murphy Place for Roads 1, 2 and 3 respectively.
2. Adopt Johnston Street and Butler Street as alternatives should those outlined at item 1 not be suitable or other names be required at a later time at the aerodrome precinct.
3. Publish notice of the proposed road names on Council's website and notify all relevant parties of the proposal in accordance with requirements of the Road Regulation 2018.
4. Duly consider any submissions for final adoption and gazettal.

---

**NARROMINE SHIRE COUNCIL  
ORDINARY MEETING BUSINESS PAPER – 8 JULY 2020  
REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

---

## **2. DEVELOPMENT APPROVALS**

<b>Author</b>	Director Community and Economic Development
<b>Responsible Officer</b>	Director Community and Economic Development
<b>Link to Strategic Plans</b>	CSP – 3.1.6 – Encourage developers to consider energy efficiency and sustainable building design options in new developments DP – 3.1.6.1 - Ensure compliance with relevant building codes and regulations

---

### **Executive Summary**

This report provides information to Council on the approved Development Applications for the month of June 2020.

---

### **Report**

The approvals for the month of June bring the total approved Development Applications for the financial year to 54 with a total value of \$11,050,090.00

<b>DA No.</b>	<b>Location</b>	<b>LOT/DP</b>	<b>Description</b>	<b>Value</b>	<b>Assessment Time/Days</b>
2020/17	Third Ave, Narromine	12 / 605435	Demolition & New dwelling	\$180,000.00	40
2020/21	Burraway St, Narromine	4A / 416328	Signage	\$20,000.00	2

There are currently 7 applications under assessment.

### **Legal and Regulatory Compliance**

Environmental Planning and Assessment Act 1979  
Environmental Planning and Assessment Regulation 2000

### **Risk Management Issues**

Nil

### **Internal/ external Consultation**

Nil

### **Attachments**

Nil

---

### **RECOMMENDATION**

That the information be noted.

### **3. FORMER COURTHOUSE (NARROMINE MUSEUM)**

<b>Author</b>	Director Community and Economic Development
<b>Responsible Officer</b>	Director Community and Economic Development
<b>Link to Strategic Plans</b>	CSP – 1.4 Accessible facilities and services are available for people with limited mobility CSP – 1.1.4 Promote services and provide facilities that foster healthy lifestyles

---

#### **Executive Summary**

The purpose of this report is to;

1. Update Council on the condition of the former Courthouse (Museum)
    - a. Urgent and semi urgent repairs needed
    - b. The addition of an accessible toilet
  2. Provide an update on the relocation, return or disposal of the existing historical collection
- 

#### **Report**

The former courthouse is described as a rare timber framed and clad Court House by the important Government Architect WL Vernon, the building is historically and aesthetically significant, now over 100 years old. The building served as a Court House for 63 years from 1899 to 1962 and has since been adapted for re-use as a museum until early 2020. Since the closure of the museum the facility has been vacant.

Following the closure of the museum Council engaged a Heritage Architect to provide feedback on the current condition of the facility, the installation of an accessible toilet facility and the deaccession of the existing historical collection.

The report provided by the Heritage Architect outlined the repairs needed at the facility including;

- Access arrangements specifically the side and rear door including the installation of entry signage and an all-weather awning
- Repairs to the timber elements especially barge boards, exposed rafters, weather board cladding and the front timber frame that is white ant affected
- Repaint throughout including small repairs in timber work as required
- Repairs to all plumbing items such as down pipes and gutters
- Repairs to the internal fireplace

The report continues to recommend upgrades to the facility if the building is to be repurposed as a community facility;

- Ensure disabled access door is 850mm
- Add an awning or small verandah at the side door with clear entry signage at the front of the building
- Close and repair the front door, remove bright shiny bolts on the door and replace with a suitable lock in the style or a single black bold and padlock
- Install internal partitions to create small office spaces or meeting spaces. *Note; these should only extend to the underside of the highlight windows and will need some internal glazing for borrowed light*
- Remove the internal ramp in the enclosed verandah space as it is not effective.

### **3. FORMER COURTHOUSE (NARROMINE MUSEUM) (Cont'd)**

- Install an accessible WC at the facility. *Note; three locations were considered (as outlined in the report) with the ideal location being outside at the rear of the building as it would be more flexible and would have minimum effect on the original fabric of the building.*

The closure of the museum left a number of items being stored at the facility. The Heritage Architect has outlined the following process as 'best practice' for relocation, return or disposal of items stored in the facility;

- Stage 1: Offer items to other local museums, community groups, schools or the Local Aboriginal Land Council to be displayed.
- Stage 2: Offer items to regional or special interest museums.
- Stage 3: Return items to descendants.
- Stage 4: Dispose or store remaining items.

#### **Financial Implications**

At this stage urgent repairs will fall under Repairs and Maintenance. Council has an existing budget of \$500 to undertake repairs as required which may need to be further enhanced. If further upgrades are to be made a grant will be sought.

The deaccession of the museum items will be undertaken by Council staff as time permits.

#### **Legal and Regulatory Compliance**

- Building Code of Australia
- Local Government Act 1993
- NSW Disability Inclusion Plan 2015

#### **Risk Management Issues**

There are several risk management issues to mitigate including budget constraints, public safety, public access and the protection of local and regionally significant items. A Risk Management Plan will be developed in alignment with the overall scope of the project.

#### **Consultation**

- Heritage Advisor
- Narromine Shire Council's Manager Health, Building & Environmental Services
- Narromine Shire Council's Manager Planning

### **3. FORMER COURTHOUSE (NARROMINE MUSEUM) (Cont'd)**

#### **RECOMMENDATION**

That Council;

1. Note the report in regards to the repairs and recommendations/upgrades outlined by the Heritage Advisor.
2. Resolve to commence the deaccession of items stored in the museum as outlined.

---

### **4. HUBNSPOKE PROJECT UPDATE**

**Author:** Director Community and Economic Development  
**Responsible Officer:** Director Community and Economic Development  
**Link to Strategic Plan:** CSP – 2.3.2 Support the growth and development of new and existing businesses and industry

---

#### ***Executive Summary***

The purpose of this report is to update Council on the development of the HubnSpoke Coworking space planned for the former Family Day Care Building at 37 Burraway Street.

---

#### ***Report***

Scope of works has been finalised with a staged approach to project completion. Requests for Quotation are to be issued week commencing 6 July and works anticipated to commence in August. The HubnSpoke is expected to launch in November.

#### ***Financial Implications***

Council has allocated majority funding in the 2020/21 budget for the development of the Coworking space. Negotiations are currently being finalised for the balance of the funding.

#### ***Legal and Regulatory Compliance***

Environmental Planning & Assessment Act 1979  
National Construction Code  
Narromine Shire Council Procurement Policy 2019

#### ***Risk Management Issues***

There are several risk management issues to mitigate. These include the need to ensure that the budget for the redevelopment of the building is adequate. A Risk Management Plan will be developed to accompany the Scope of Works for the project.



**4. HUBNSPOKE PROJECT UPDATE (Cont'd)**

***Internal/ external Consultation***

Narromine Shire Council's Manager Planning  
Narromine Shire Council's Manager Health, Building & Environmental Services  
Marathon Health OT Consultants

**RECOMMENDATION**

That the information be noted.

**Phil Johnston  
Director Community and Economic Development**